

CESBA
On-Line Professional Development Using a Mentoring Approach

Module _____

FIELD-TESTING FEEDBACK AND EVALUATION FORM

Tester's Name: _____ Phone: _____

Thank you for your willingness to provide feedback on this project! Your honest and constructive ideas and responses will help to shape the final version and give direction to future training materials.

In evaluating this module you may be asked to:

- enter a few words,
- check boxes or
- circle words or descriptions that most closely reflect your evaluation.

If you prefer to complete this form electronically, please feel free to do so. You can use the highlighter feature to select your answers and type comments on the lines or in the textboxes provided.

When you have reviewed the training, please e-mail me your completed evaluation, or you can send a hard copy by fax to:
416-247-8753. Thank you!

In General:

1. Do you personally like the idea of taking training on your own via computer? YES NO

2. What, if you would agree, makes this an effective way for LBS instructors to take training?

3. What, in your view, is the down side of taking training in this manner?

Module Architecture

What did you think?			A SUGGESTION I would make:
1 Was it easy to move around in the document?	YES	NO	
2 Did the hyperlinks work?	YES	NO	
3 Were the instructions clear and complete?	YES	NO	
4 Do you like the PREVIOUS/NEXT PAGE option?	YES	NO	
5 Did you use the PREVIOUS/ NEXT PAGE option?	YES	NO	
6 Should the menu bar appear on every page?	YES	NO	
7 Do you like having the menu bar on the left?	YES	NO	
8 Do you like the choice of font?	YES	NO	
9 Was the font size comfortable to read?	YES	NO	
10 Was there enough white space throughout?	YES	NO	
11 Were the features (use of headings, etc) consistent throughout?	YES	NO	
Anything else you can think of to help the Architecture?			

Two more pages...keep scrolling

Look and Feel: The experience of it: Please highlight the boxes that most closely reflect your evaluation. Feel free to add comments along the way if you wish.

1. How did you like doing the training?			
I really enjoyed the experience.	I found the experience to be OK.	I didn't particularly enjoy the training.	I didn't like it much at all.
2. Did you like the look of the materials?			
The materials were very well laid out and appealing	The materials were fairly well laid out and fairly appealing	The materials were not that well laid out and not particularly appealing	The materials were not at all well laid out nor were they appealing
3. Was the module easy to read?			
The materials were very easy to read	The materials were fairly easy to read	The materials were not that easy to read	The materials were not at all easy to read
4. Did the materials draw you in?			
I found I really wanted to keep going from section to section	I didn't find it that hard to keep going from section to section	I found it a little difficult to start each next section.	I kept checking to see how much I still had left to do.
5. How much time did it take you to complete the training?			
In hours: <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u> <u> </u>			
6. How did you feel about the time it took?			
The time flew by	The time went by fairly quickly	It felt like it was taking quite a long time.	Time really dragged along!
That was because I was really interested in the subject	I am somewhat interested in this subject	I'm not that interested in the subject.	I don't relate to this subject at all and I'm not interested in it.
7. What did you think of the journaling activities?			
Journaling worked really well in helping me personally connect with the training and in linking it to my work.	Journaling worked to some degree in helping me personally connect with the training and link it to my work.	Journaling really didn't work that well for me.	Journaling was not helpful. There should have been more variety in the kinds of activities.
I thought the number of journaling activities was just right.	I thought there could have been more journaling activities	I thought there were too many journaling activities	
8. What did you think of the reflection questions in the journal?			
The questions were very clearly linked to the reading and notes	The questions were fairly clearly linked to the reading and notes	The questions were not that clearly linked to the reading and notes	The questions were not at all clearly linked to the reading and notes
The questions really prompted me to think in new ways about LBS	The questions prompted some new thinking	The questions prompted very little new thinking	Same old, same old
9. What did you think of the assignment?			
The assignment was very interesting, practical and helpful.	The assignment was fairly interesting, practical and helpful.	The assignment was not that interesting, practical or helpful.	The assignment was a waste of time

More comments?

Content: (Please write a few words or a comment in the textbox beneath each question.)

Was the information in the training consistent with LBS Program Guidelines, as you know them?			
Was the training consistent with school board sector perspectives, as you know it?			
How would you describe the writing in these materials? (style)			
What did you think about the quantity of information given in this training?			
What about the depth of the training? (Was it comprehensive or challenging enough?)			
Were there any gaps in information that should be addressed?			
What did you think of the Internet links? Were they helpful? Worth reading?			
What did you think about the use of examples and illustrations? (Were there enough of them? Did they work for you?)			
Did you learn anything?			
In your opinion, how valuable would this module of training be for instructors new to LBS?			
Very valuable	Quite valuable	Slightly valuable	Irrelevant
In your opinion, how valuable would this module of training be for experienced LBS instructors?			
Very valuable	Quite valuable	Slightly valuable	Irrelevant
Please write anything else you would like to mention that would help improve the quality and usefulness of this training.			

DONE! THANK YOU!

If you are doing this electronically, don't forget to save your work and send the file to me at: jbarber-lets@rogers.com as an attachment. I will let you know when I receive it!