

cesba

Ontario Association of
Adult and Continuing Education
School Board Administrators

*Partenariats, sentiers et
pratiques prometteuses en
Éducation permanente et
alternative*

Conférence et Pré-conférence d'automne 2008

**Pré-conférence - merc., le 3 déc.
Conférence - jeu./vend., le 4 et 5 déc.**



**Hôtel Courtyard by Marriott
475, Rue Yonge, Toronto**

Chèr(e)s collègues en Éducation permanente et alternative,

L'Association d'administrateurs des conseils scolaires pour l'éducation permanente et alternative de l'Ontario se réjouit de vous faire parvenir ce prospectus qui décrit notre conférence provinciale d'automne - Partenariats, sentiers et pratiques prometteuses.

Ce prospectus inclut des informations au sujet des cinq forums de la pré-conférence, des descriptions détaillées de 30 ateliers, de 8 sessions pour l'établissement d'un réseau de liens offert à la conférence principale, ainsi que des informations sur les présentateurs, les réceptions et les réunions qui auront lieu pendant l'événement. J'espère que vous profiterez des informations ci-incluses et n'hésitez pas à contacter le bureau de CESBA au (613)652-1595 si vous avez des questions.

Dans la brochure, les ateliers de la conférence ont été classés de deux façons différentes – par programme, et thématiquement. Les programmes auxquels les ateliers sont destinés peuvent être identifiés dans la ligne de cible de chaque descripteur d'atelier.

Les thèmes utilisés dans la conférence de cette année sont :

Partenariats (rouge)

Sentiers (vert)

Pratiques prometteuses (bleu)

Chaque atelier peut être identifié par sa couleur.

Cette brochure comprend une demande d'inscription que vous pouvez utiliser selon vos besoins. La demande a été conçue pour faciliter votre inscription par télécopie, mais elle peut aussi être envoyée par la poste au bureau de CESBA. Votre hébergement doit être organisé avec l'hôtel. Vous pouvez demander le tarif du groupe de CESBA lorsque vous faites votre réservation.

La Conférence de CESBA a été planifiée par une équipe d'administrateurs actifs de commissions scolaires qui sont confiants que chaque composant sera authentique, opportun et informatif.

Freda Trattner, Toronto DSB, Présidente de la conférence

Bev Bellefeuille, CDSB Eastern Ontario, Vice-présidente

Namita Aggarwal, Toronto DSB, Ancienne présidente

Tim DeActis, Lambton Kent DSB

Celine Lafrance, CSDC de l'Est ontarien/CEFEO

Brenda King, Directrice exécutive de CESBA

Faites-nous l'honneur de votre présence, mais si vous ne pouvez pas assister à cet événement excitant, veuillez partager les informations avec vos collègues.



Conférence et Pré-conférence Le 3-5 déc.

Partenariats, sentiers et pratiques prometteuses

Programme de la pré-conférence : mercredi, le 3 décembre

7h30 - 8h30	Petit déjeuner, inscription
8h30 - 15h30	Séances d'une journée PC1 Leadership Primer PC2 Adolescent Alt Ed. Day PC3 PSW Administrators' Day PC4 ESL/FLS Coordinators' Day PC5 LBS Managers' Day
	Deux pauses et le déjeuner sont inclus.

Programme de la conférence : jeudi, le 4 décembre

7h30 - 8h30	Petit déjeuner, inscription
	Table des nouveaux-venus, animée par Paul Cox
8h30 - 8h45	La bienvenue, les présentations
8h45 - 9h15	Discours d'ouverture : L'Hon. Kathleen Wynne, Ministre d'éducation
9h30 - 10h30	Séances de réseaux de liens
10h30 - 10h45	Pause-santé
10h45 - 11h45	Séances d'ateliers T1 - T6
11h45 - 13h30	Déjeuner
12h00 - 12h30	Séance des marchands Groupe 1
12h45 - 13h15	Séance des marchands Groupe 2
13h30 - 14h30	Séances d'ateliers T7 - T12
14h30 - 14h45	Pause-santé
14h45 - 15h45	Séances d'ateliers T13 - T18
15h45 - 16h15	Réunion d'affaires de CESBA
16h15 - 18h00	Réception du Président

Programme de la conférence : vendredi, le 5 décembre

7h30 - 8h30	Petit déjeuner, inscription
8h30 - 8h45	La bienvenue, les présentations
8h45 - 9h15	Discours d'ouverture : à être annoncé
9h30 - 10h30	Séances d'ateliers F1 - F6
10h30 - 10h45	Pause-santé
10h45 - 11h45	Séances d'ateliers F7 - F12
11h50 - 12h45	Séance plénière du comité de politique
12h45 - 14h00	Déjeuner

Pre-Conference Program: Wednesday

Overview:

CESBA offers whole-day “program specific” pre-conference activities for individuals who may or may not be attending the main conference. In some cases these events are subsidized for eligible delegates; otherwise they include a registration fee.

Registration for pre-conference events must be completed by all attendees using the registration form attached to this brochure package.

All pre-conference events take place at the Courtyard by Marriott Hotel on Wednesday, December 3, 2008.

Conference day check in occurs between 7:30 & 8:30 am, with a continental breakfast available. All programs start at 8:30 am. Also included are lunch and nutrition breaks.

Delegates who require accommodation must make their own arrangements by contacting the hotel directly. Accommodation for all pre-conference events is available at the Courtyard by Marriott Hotel (475 Yonge St, Toronto) at the discounted CESBA rate, by phoning 1-800-847-5075, on or before Nov 14.

PC1 - Leadership Primer

The Leadership Primer Pre-Conference Day has been an incredibly successful event over the last two years. It has been designed to orient adult and continuing education administrators new to their role, as well as facilitate a network of expertise for ongoing collaboration.

CESBA is pleased to be able to enhance this year's Primer session with a DVD and accompanying resource document that describes the unique role of the adult/cont. ed. principal, and provides detailed program support. Each participant will receive a copy of the DVD and document at no cost, which has generously been funded by EDU.

Target Audience: superintendents, principals and VP's newly-appointed to Adult and Continuing Education

Program Highlights: overview of funding mechanisms, staffing information, program review, panel of experts and Q and A

Registration Info: The session fees (including GST) are \$100 for members or \$150 for non-members. CESBA membership (\$95) is optional, but recommended. If you are attending the main conference, your membership fee is included in the main conference fee.

Subsidies: No delegate subsidization is available for this event.

Pre-Conference Program: Wednesday

PC2 - Adolescent Alternative Education Day

CESBA continues to offer this pre-conference day for educators working in adolescent alternative education programs. The event has a tradition of responding to new and emerging issues relevant to alternative education. The final agenda for this pre-conference event will be available on the CESBA website by October 20, 2008.



Target Audience: administrators and teachers working in Adolescent Alternative Education programs, Student Success Leaders, cont. ed. administrators

Program Highlights: promising practices, expert panel, partnering for success, and new resources

Registration Info: The session fees (including GST) are \$100 for members or \$150 for non-members. CESBA membership (\$95) is optional, but recommended.

Subsidies: There is no subsidization for this event.

PC3 - PSW Administrators' Day

Designing, developing and maintaining a Personal Support Worker program for adult learners is a complex process. At the annual CESBA PSW Pre-Conference Day, school board administrators and supervising teachers meet to review new program requirements and guidelines.

Target Audience: administrators and supervising teachers of school board PSW programs

Program Highlights: innovative program resources, clarification of policies, procedures, standards and regulations, strategies for partnership and collaboration

Registration Info: The session fees (including GST) are \$100 for members or \$150 for non-members. CESBA membership (\$95) is optional, but recommended.

Subsidies: There is no subsidization for this event.

Pre-Conference Program: Wednesday

Subsidized Pre-Conference Events:

Delegates to both these events are required to be members of CESBA.

The LBS Managers and ESL/FSL Coordinators Pre-Conference events are subsidized by MTCU and MCI (respectively). Subsidies apply only to LBS managers and administrators, and ESL/FSL coordinators and administrators from school boards. Each school board is eligible to send up to two managers/coordinators to the day at no cost. As well, the subsidy covers part of the accommodation and travel costs, at the most economical rate available, for the qualified delegates.

For registrants who do not qualify for subsidy, the registration fee is \$100. As well, there are no accommodation/travel subsidies for these delegates.

PC4 - ESL/FSL Coordinators' Day

Target Audience: school board ESL/FSL coordinators

Program Highlights: tips on writing proposals, MCI update, Specialized Language Training programming, Provincial Learner Snapshot.

Registration Info: There is no registration fee for school board ESL/FSL coordinators and administrators (maximum - two per board). For all others, the registration fee is \$100. All participants must be or become CESBA members. Registration is limited to 50.

Subsidies: Two delegates from each board who are ESL/FSL coordinators or administrators qualify for subsidization. The subsidy covers \$100 of accommodation cost, and up to \$150 of travel costs (after the first \$100 of travel cost has been covered by the delegate.)

PC5 - LBS Managers' Day

Target Audience: school board LBS managers

Program Highlights: information on Employment Ontario, Flexible and Distance Learning, CIPMS, Learner Skills Attainment, Provincial Curricula, Essential Skills, and TCU Update

Registration Info: There is no registration fee for school board LBS coordinators and administrators (maximum - two per board). For all others, the registration fee is \$100. All participants must be or become CESBA members. Registration is limited to 60.

Subsidies: Two delegates from each board who are LBS managers or administrators qualify for subsidization. The subsidy covers \$100 of accommodation cost, and travel costs (after the first \$50 of travel cost has been covered by the delegate.)

Faits saillants de la conférence

jeudi, le 4 décembre – 7 h 30 - 8 h 30

Le petit déjeuner des nouveaux-venus

Si c'est la première fois que vous assistez à une conférence de CESBA, on vous invite à vous joindre au vice-président Paul Cox à sa table de nouveaux-venus pour votre petit déjeuner. Cherchez les ballons, et préparez-vous à rencontrer le Ministre d'éducation, qui vient traditionnellement y rendre visite.

jeudi, le 4 décembre – 12 h 00 - 13 h 15

Les ateliers des marchands

CESBA invite les délégués à la conférence à organiser leur déjeuner afin de pouvoir assister au nouvel atelier des marchands pendant l'heure du déjeuner. On a invité les fournisseurs principaux à dresser un bref bilan de leurs produits innovatifs et de leurs services pendant des présentations de 30 minutes. L'heure du déjeuner a été prolongée à une heure et trois quarts, pour pouvoir manger ainsi que considérer les matériaux

jeudi, le 4 décembre – 15 h 45 - 16 h 15

Réunion d'affaires de CESBA

On encourage les membres de CESBA de participer à la réunion d'affaires d'automne. Joignez-vous au conseil d'administration de CESBA pour une mise à jour au sujet du travail de CESBA.

jeudi, le 4 décembre – 16 h 15 - 18 h 00

Réception du Président

Le président de CESBA, Robert Fitzgibbon, invite tous les délégués de le retrouver à son cocktail annuel dans la Cour. Prière de retrouver dans votre chemise de conférence votre billet complémentaire pour un breuvage.

**vendredi, le 5 décembre –
11 h 50 - 12 h 45**

Séance plénière

Assurez-vous de planifier votre conférence pour inclure la séance plénière de politique interministérielle et de programmation. Les mises à jour en ce qui concerne la programmation et la politique seront présentées par EDU, MCI et MTCU. Le déjeuner sera servi après la séance plénière.



Conference Program: Thursday a.m.

7:30 - 8:30 **Breakfast and Registration**
Newcomers' Breakfast Table
Hosted by Paul Cox

8:00 - 8:45 **Welcome**
Housekeeping
Introductions

8:45 - 9:15 **Keynote Speaker: the**
Honourable Kathleen Wynne
Minister of Education

Ontario's Premier, Dalton McGuinty, has called Minister Wynne the province's champion of education. She is a knowledgeable and passionate advocate of adult and continuing education. Minister Wynne shares a vision of an adult education policy framework that is a critical component of Ontario's strong public education system.

Minister Wynne holds a Master of Arts in Linguistics from U of T (1980) and a Master of Education in adult education from OISE (1995).



9:30 - 10:30

Networking Sessions

N1 - Adult Credit/PLAR -

Barb Kucherka, Lakehead DSB

N2 - Adolescent Alternative Education

Brenda DeShane, Halton DSB

N3 - Employment, Skills & Development (ESD)

Kathy Mills, Halton DSB

N4 - ESL/FSL/LINC

Sheila Nicholas, Upper Grand DSB

N5 - des affaires francophones

Michel Racicot, CEFEO-EOETC

N6 - International Education

Fred Wilson, Niagara CDSB

N7 - International Languages

Debasree Banerji, Ottawa-Carleton DSB

N8 - LBS

Christine Hendrie, Hamilton Wentworth CDSB

10:30 - 10:45

Break - Refreshments Available

Conference Program: Thursday a.m.

10:45 - 11:45

Workshops T1 - T6

Introducing the CESBA DVD and Resource Document on the Role of the ACE Principal - *Ward Levine, CESBA Consultant*

T1

The workshop will introduce a new CESBA produced resource for Adult and Continuing Education Principals and their Boards, funded by EDU. Targets: Principals & Vice-Principals

Introducing the New Alternative Education AQ -

Michael Saver & James Maloney, Ontario College of Teachers

T2

This interactive workshop presented by the Ontario College of Teachers will explore how the new Additional Qualifications for Alternative Education teachers supports ongoing professional learning. Target: Alt Ed

Count Yourself In! - *Larry Dolan, CESBA Consultant*

T3

An update will be provided on the ESL/FSL Learner Snapshot initiative that was jointly conducted earlier this fall by the Ministry of Citizenship and Immigration and CESBA. Target: ESL/FSL

Student Success Alignment with Continuing Education -

Dave Doey & Tim DeActis, Lambton-Kent DSB

T4

The workshop will provide an overview of the alignment of Alternative and Continuing Education with the Student Success initiative at the Lambton Kent District School Board, and looks at specific programs that have been implemented focusing on the integration of board and community resources.



Targets: Adult Credit, Alt Ed

An Inventory of Key Competencies for IE Educators -

Alison Cummings, Queen's University

T5

In this session we will determine the key competencies required to achieve success as international educators in school board elementary and secondary programs. Target: IE

Ontario's Second Career Strategy - *Barb Simmons, MTCU*

T6

A brief overview and stories of success/lessons learned regarding MTCU's Second Career Strategy, a signature item of the 2008 Ontario Budget. Question and answer/discussion format.

Targets: LBS, Adult Credit, ESD, ESL

Conference Program: Thursday p.m.

11:45 - 1:30 Lunch
Vendor Workshops

1:30 - 2:30 Workshops T7 - T12

Training and Delivery Agent (TDA) Designation - Donella Gilhooly & Darlene Di Cicco, Toronto DSB, Paul Cox, Waterloo CDSB

T7 This workshop describes how to become a Training Delivery Agent for Pre-apprenticeship and Apprenticeship training programs, and learn about these programs as offered through cont. ed. by two school boards. **Targets: ESD, Adult Credit**

Building Essential Skills and Work Habits for Work, Learning and Life - Chantal Locatelli & Jodie Wells, EDU

T8 Join a live tour of the Ontario Skills Passport website and interactive discussion on how learners can use it to practice, build, assess and record their demonstration of Essential Skills. **Targets: LBS, ESL/FSL, Alt Ed, Adult Credit**

Celebrating 10 Years of the CCLB - Gay Hamilton, CCLB

T9 Join the CCLB team to see how benchmarks are used in the delivery of programs and services for adult immigrants in Ontario and how the benchmarks will be evolving in the next decade. **Targets: ESL/FSL/LINC**

Unveiling the New CESBA Partnership Toolkit -

T10 *Donna Ellis, CESBA Consultant*
Preview CESBA's new resource "Creating ACE Partnerships" – a toolkit funded by EDU, to promote development of community partnerships. **Targets: ESL/FSL, LBS, ESD, Adult Credit**

Northern Partnerships – How to Make Adult Ed Work in a Shrinking

T11 *Barb Kucherka & Samantha Peotto, Lakehead DSB, Cyndi Cossais, Keewatin-Patricia DSB*
Lakehead and Keewatin-Patricia have joined forces to ensure that access to adult ed is possible in small communities. Lakehead also partners to provide consistent PLAR assessments and documentation across Northwestern Ontario. **Targets: Adult Credit, Alt Ed**

Cross-Cultural Communication - Ben Yang, University of Toronto

T12 **(This is a two-part workshop. Part 2 is Session T18.)**
Participants will be introduced to the concept of cross-cultural communication, the context in which it takes place, its value and the challenges and opportunities it offers. **Targets: IE, IL, ESL/FSL, ESD**

Conference Program: Thursday p.m.

2:30 - 2:45

Break - Refreshments Available

2:45 - 3:45

Workshops T13-T18

Enhancing Your Services to Newcomers -

Barb Krukowski, Halton DSB

- T13** Explore the notion of “full suite services” within the context of Halton’s Centre introducing Newcomer Services in 4 LINC/ESL locations. Targets: ESD, ESL/FSL/LINC

Overview of the ILC’s New Blended Learning Environment -

Judy Robinson & Sarah Irwin, ILC/TVO

- T14** New ILC courses integrate digital and print components, to better address the curriculum expectations and ensure a dynamic learning experience. Learn how online elements can be accessed by CESBA members. Targets: Adult Credit, Alt Ed

Youth in Action Program - *Michele Reid, Durham DSB,*

Penny Contreras, Durham Social Services,

Debbie Knight, Durham Regional Police

- T15** The Durham Continuing Education and community partners will profile its successful Youth In Action Program (program for ‘at risk’ students Grades 7 – 12) describing the students involved, funding mechanism, community partnerships and program design. Targets: Alt Ed, ESD

E-Learning Ontario: Meeting Adult Learners Where They Are At -

Rose Burton Spohn & Ron St. Louis, EDU

- T16** Discover how E-Learning Ontario courses, resources and PLAR challenges can facilitate school board programs meeting adult learners where they are at. Targets: Adult Credit, Alt Ed

What’s WILM? - *Sandra Hennessey, College Sector Committee*

The Workplace Informal Learning Matrix (WILM), researched and developed by The Centre for Education and Work, is a series of specific scales used to measure Essential Skills.

This workshop will introduce these scales and their application to adult learners preparing to seek employment.

Targets: LBS, Adult Credit, ESD

Cross-Cultural Communication -

Ben Yang, University of Toronto

- T18** (This is part 2 of a two-part workshop. Part 1 is Session T12.) Targets: IE, IL, ESL/FSL, ESD



Conference Program: Friday a.m.

7:30 - 8:30 Breakfast and Registration

8:30 - 8:45 Welcome

8:45 - 9:15 Keynote Speaker: tba

9:30 - 10:30

Workshops F1 - F6

An Update From the Ministry Adult Education Policy Unit -

Pauline McNaughton, EDU

F1 The Adult Education Policy Unit will present highlights of the adult education pilot project initiative and describe how EDU/TCU/MCI are moving forward informed by these results.

Targets: Adult Credit, LBS, ESL/FSL, Alt Ed

Community Partnerships: Up and Running - Polly Smith & Mary

Deputydt, Municipality of Chatham-Kent, Tim DeActis, LKDSB

F2 Presenters will profile a program organized with community partners and delivered through the Alternative and Continuing Education Centre of the Lambton-Kent District School Board to offer credits and employment training to our mutual clients.

Targets: Alt Ed, ESD, Adult Credit

Con Ed Registers – What You Should Know - Rene Bourget, Upper

Canada DSB & Namita Aggarwal, Toronto DSB

F3 (This is a two-part workshop. Part 2 is Session F9.)

A review of Ministry guidelines and calculations (FTEs, pupil hours, enrolment, small class adjustment formula grants) for registers used in Con Ed programs.

Targets: IL, ESL/FSL, Adult Credit

Recognizing, Responding To and Resolving Inappropriate Employee

Behaviours - Janice Gillespie & Estelle Cohen, Toronto DSB

F4 (This is a two-part workshop. Part 2 is Session F10.)

This workshop, of interest to principals, VP's and managers, will define the difference between performance and behaviour and clarify the process of progressive discipline.

Targets: All

The Power of Choice: the Key to Creating a Truly Alternative School

- Lorayne Bradshaw, Upper Canada DSB

F5 Youth need opportunities to practice decision-making in a safe and non-threatening environment where natural consequences help them accept responsibility for choices they make.

Target: Alt Ed

The Upside of Working With Inputs, Outputs & Outcomes -

Gay Douglas, Literacy Link Niagara

F6 This interactive workshop will provide an introduction to outcome based evaluation and planning including the rational, history, definitions, concrete examples and samples.

Target: LBS

Conference Program: Friday a.m.

10:30 - 10:45

Break - Refreshments Available

10:45 - 11:45

Workshops F7 - F12

Applying the International Language Portfolio Process -

F7

Constantine Ioannou, ILEA & Maria Makrakis, Ottawa CSB

This workshop will further explore the development and use of the "ILEA Portfolio Process" based on the concepts of the Common European Framework for Languages. The presentation will focus discussion on promoting use of portfolios within task-based learning that adheres to provincial directions in assessment and evaluation.

Targets: IL, IE

Moving On Up! Get Grade 9 Students Ready for High School -

F8

Freda Trattner, Toronto DSB

TDSB Continuing Education has piloted a program to help secondary schools "prime" their new grade 9's during the last week of August with RSY funding.

Targets: All

Con Ed Registers – What You Should Know - *Rene Bourget,*

F9

Upper Canada DSB & Namita Aggarwal, Toronto DSB

(This is part 2 of a two-part workshop. Part 1 is Session F3.)

Targets: IL, ESL/FSL, Adult Credit

Recognizing, Responding To and Resolving Inappropriate

F10

Employee Behaviours - *Janice Gillespie & Estelle Cohen, TDSB*

(This is part 2 of a two-part workshop. Part 1 is Session F4.)

Targets: All

PLAR for Mature Students - Updated -

F11

Karen Sklash, CESBA Consultant

The recent PLAR for Mature Students Training and Newcomer Pilot Projects are indicative of the current importance of this policy provincially. Update your PLAR knowledge and expertise.

Target: Adult Credit

Work With Us - *Kathy Mills, Halton DSB*

F12

Discover how you can access the CESBA *Work With Us* resources and use them to promote your programs and attract partnerships.

Targets: ESD, LBS, ESL/FSL

11:50 - 12:45 Policy Plenary Panel

12:45 - 2:00 Lunch

Announcements